

# Planning Council



## Jared Vega, Chair

Thursday, October 14, 2010  
5:00 pm to 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 303

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## Meeting Minutes

### In Attendance

**Committee Members** *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

AT	Andrew Cheyvollier	EX	Barr Jenkins	AT	Bonnie Ott	AT	Carol Williams
AT	Cheri Tomlinson	AT	Claire Sinay	EX	Dan Lindell		
EX	Daniel Ruacho	EX	David Aguirre	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Deborah Frusciano <i>alt: Kimberley Bickes</i>
		EX	Don Welsh	AT	Eric Moore	AT	Jared Vega
AT	Jennifer Lewis	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
AT	Lucio Amado	AT	Maclovio Morales	EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>	AT	MiAsia Pasha
EX	Miguel Garruna	AT	Randall Furrow	AT	Robert Solis	AT	Ron Hill

### Guests

Shoana Anderson	Brian Williamson	Tory Stanley	David Dube
Judy White	Rebecca Barnett	Abdul Hasan	Yvette Madero
Marge Samson			

### Administrative Agent Staff

AT	Rose Conner	Kenneth Leighton-Boster	AT	Carmen Batista	AT	Deanna Feintuch
	Dyle Sanderson	AT	Edd Welsh	Georgina Lowe	AT	Jennifer Hawkins
AT	Otis Evans	AT	Victoria Jaquez			

**Support Staff:** John Sapero

## **MEETING MINUTES** *continued*

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Planning Council Chair Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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### **Determination of Quorum**

Jared Vega determined that quorum was established with 15 of 26 members in attendance at 5:05 pm.

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### **Review of the Minutes and Action Items From the Prior Meeting**

Participants silently reviewed the summary minutes from the September 30<sup>th</sup>, 2010 meetings. Carmen Hair noted the date was incorrect.

**MOTION:** MiAsia Pasha moved to approve the minutes as amended. Randall Furrow seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Administrative Agent Update**

*Please see the attached report presented by the Administrative Agent.*

Rose Conner reviewed the Part A service utilization report. Additionally, Rose discussed:

- The Part A grant application for GY 2011 was submitted. Rose thanked the Planning Council, AA staff, PCS staff, and community members and provider partners for providing assistance in developing early intervention strategies to include in the grant.
- The carryover request was approved by HRSA.
- HRSA also approved the re-budgeting request.
- The Office of Oral Health has complied with the Planning Council's recently approved directives
- Proposed reallocations will allow early intervention strategies to be started in the current grant year.
- The RFP for Centralized Eligibility will be made public very shortly.
- HRSA is requiring Part A eligibility to be completed every six months, effective March, 2011
- For GY 2011, provider contracts will be amended and extended, rather than being RFP'd

Rose answered general questions regarding centralized eligibility.

## **MEETING MINUTES** *continued*

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### **Chair Update**

Jared Vega thanked Rose Conner and the Part A team for completing the GY 2011 grant application. Additionally, the Planning Council meeting for November has been cancelled.

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### **Reallocations**

Jared Vega provided an overview of the reallocations recommended by the Allocations Committee:

#### **Decreases**

Outreach Services		<u>(\$10,826)</u>
	<b>Total decreases:</b>	<b>(\$10,826)</b>

#### **Increases**

Food Boxes/Home-delivered Meals		<u>+\$10,826</u>
	<b>Total increases:</b>	<b>+\$10,826</b>

**MOTION:** Robert Solis moved to approve the reallocations as presented. Ron Hill seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Approval: Revisions to the Part A Universal Standards of Care**

Eric Moore provided an overview of the revisions proposed by the Standards Committee. Jen Hawkins noted a minor grammatical revision.

**MOTION:** MiAsia Pasha moved to approve the document as amended. Robert Solis seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Approval: Planning Council Vision Statement**

Ron Hill provided an overview of how and why the vision statement was developed. After discussion, the statement was returned to Membership Committee to be revised with the following considerations:

- Should consideration for Early Intervention Services (access to testing/engaging people into care/everyone gets into care) be included?
- Consider adding “eligible” to ensure the statement only relates to Part A clients.

## **MEETING MINUTES** *continued*

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### **Approval: Planning Council Membership**

Ron Hill presented Abdul Hasan for reappointment, and Shoana Anderson for appointment as a Service Provider Representative, Ryan White Part B - ADAP.

**MOTION:** MiAsia Pasha moved to forward the individuals listed above to the Board of Supervisors for appointment to the Planning Council. Juan Carlos Perez seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

Ballots were distributed to voting members. Later in the meeting, Ron Hill announced both Abdul Hasan and Shoana Anderson had been approved.

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### **Update: Other Ryan White Programs**

#### ***Part B:***

No update was provided

#### ***Part C***

Eric Moore related that the Part C grant application has been completed.

#### ***Part D***

Boni Lowney discussed that Part D collaborated with Part A to implement a consumer awareness campaign to educate PLWHA about the importance of having current lab results and maintaining their ADAP eligibility. The materials are ready for distribution.

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### **Current Event Summaries**

Jared Vega asked for a round of celebratory applause in honor of Larry Stähli's service in the community.

Jennifer Lewis discussed that Southwest Center for HIV has initiated new programming.

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### **Call to the public**

John Sapero discussed that memorial signs for Larry Stähli, to wear during the AIDS Walk, were available.

**MEETING MINUTES *continued***

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**Adjourn**

The meeting adjourned at approximately 6:24 pm.